

Unit 5

THE WORLD OF OPPORTUNITIES

Significance of having ambition in our life

1. It is our ambition that makes people reach higher positions.
2. Having an ambition in our life helps in identifying the goal of our lives.
3. Ambition makes our life lively and energetic. If we have an aim in our life, then we continuously work in order to get it fulfilled.
4. Ambition inculcates in us the feeling to work hard to accomplish our dreams.
5. Ambition creates a situation for us to achieve our goal at any cost of hard work and firm determination.
6. Boosts the confidence level of an individual, and brings discipline in one's life.

My Ambition/My Dream to Become a Teacher

The main motive of my life is to impart the knowledge I have gained, to others. I believe in the fact that knowledge enhances as much it is distributed. I wanted to become a teacher as this will help me a lot in fulfilling my motive. Secondly, I found the teaching profession as one of the noblest professions.

It creates a lot of opportunities to learn about different aspects. According to my opinion, a teacher is a person in a child's life, who guides the child about right and wrong after parents as first teachers. As a teacher I want students to consider me as their friend so that I may closely get to know about them.

Teachers are provided with an opportunity to get to know different types of children from various societies, thus making them more social.

After I become a teacher, I will ensure that children are not only learning the subject matter but also moral values, ethics, and culture. The main thing is that I have seen an image of motivational speakers in me, so I think I will be better at motivating students to understand their aim and work for the same. At the same time, I am trying to inculcate as many features as one could in me, for becoming a successful teacher.

JOB APPLICATION AND CV

Q1. You happened to go through an advertisement seeking qualified hands for the post of Language Trainer at a soft skill training institute. You wish to apply for the post. Prepare a job application letter and CV.

Ans.

From
Akhil Anand
House No:365
Xaviour's Lane
Kolkatta

26 October 2019

To

The Manager
Soft Skill Training Institute
Kolkatta



Sub: Application for the post of Language Trainer

Dear Sir,

I would like to apply for the post of Language Trainer at your institution. I came to know about the vacancy through an advertisement published in The Hindu on 24 October 2019.

I am a Post Graduate in English. I am working as a Spoken English teacher at Don Bosco Public School, Kolkatta for the last 4 years. I also work as a part-time IELTS trainer at Delta Academy. I am a hardworking and dedicated person. I am forwarding my CV.

Looking forward to hear from you soon.

Regards
Akhil Anand

CV

Personal Details

Name : Akhil Anand
DOB : 10 December 1989
Address : House No:365
Xaviour's Lane
Kolkatta
Mobile : 3210548975
Email : akhilanand@gmail.com

Education

2012 : B.Ed in English from MG University with 85% marks
2011 : M. A in English Language from MG University with 75% marks
2009 : B.A in English from Calicut University with 72% marks
2006 : Kerala HSE with 68% marks
2004 : SSLC with 70% marks

Experience

Spoken English teacher at Don Bosco Public School, Kolkata from 2017 to present.

Part-time IELTS trainer at Delta Academy, Kolkata from 2019.

Languages Known:

English, Hindi, Malayalam

Achievements

Best Teacher Award 2020 from Don Bosco Public School.

Q 2. You happened to go through the advertisement below:

WANTED

MARKETING MANAGERS

Qualification- Degree in any Discipline

Age -22-30 years

You wish to apply for the post. Prepare a CV along with a job application letter

Ans.

From

Akhil Anand

House No:365
Xaviour's Lane
Kolkatta

26 October 2019

To

The CEO
SN Marketing Company
Kolkatta

Sub: Application for the post of Marketing Manager

Dear Sir,

I would like to apply for the post of Marketing Manager at your company. I came to know about the vacancy through an advertisement published in The Hindu on 24 October 2019.

I am a Post Graduate in Marketing. I am working as a Marketing Manager at Varman Group of Companies, Kolkatta for the last 4 years. I also work as a part-time Client – Supervisor at Delta Agency. I am a hardworking and dedicated person. I am forwarding my CV.
Looking forward to hear from you soon.

Regards
Akhil Anand

CV

Personal Details

Name : Akhil Anand
DOB :10 December 1985
Address : House No:365
Xaviour's Lane
Kolkatta

Mobile : 3210548975
Email : akhilanand@gmail.com

Education

2011 : MBA in Marketing from MG University with 85% marks
2009 : BBA in Marketing and Finance from MG University with 75% marks
2006 : Kerala HSE with 68% marks
2004 : SSLC with 70% marks

Experience

Marketing Manager at Varman Group of Companies, Kolkata from 2017 to present.

Part-time Client – Supervisor at Delta Agency, Kolkata from 2019.

Languages Known:

English, Hindi, Malayalam

Achievements

Best Marketing Manager Award 2020 from Varman Group of Companies, Kolkatta.

